

KaneComm

**Kane County Emergency
Communications Center**



Kane County Government Center
719 Batavia Ave, Building C
Geneva, Illinois 60134
Phone: (630) 232-8400
Fax: (630) 208-2047

Lauzen, Guthrie, Allan, Fagel, Fahnestock, Hain, Lenert, Naydenoff, Nixon, Peterson, Rossi

KANECOMM BOARD

May 28, 2019
1:00 pm Kane County OEM
Agenda

1. Call to Order
2. Public Comment
3. Correspondence
4. Approval of minutes of March 14th, 2019
5. KaneComm Budget
6. Communications Systems
7. 9-1-1 Legislation Update
8. Staff Reports
9. Closed Session (if needed)
10. Action After Closed Session (if needed)
11. Adjournment

KANECOMM BOARD

March 14th, 2019

The KaneComm Board met on Thursday, March 14th, 2019 at 1:00pm in the Kane County EOC Building C, Kane County Government Center, Geneva, Illinois.

PRESENT: Deborah Allan, Kane County Board Member; Michelle Guthrie, KaneComm Director; Louis Rossi, Gilberts Police Chief; Kevin Peterson, Maple Park Fire Chief; Roger Fahnestock, Kane County Information Technologies Executive Director; Cmdr. Michael Beatus, Kane County Sheriff; Bill Lenert, Kane County Board Member

Also present: Andy Baumann, KaneComm Radio Systems Administrator

Absent: Kane County Board Chairman Chris Lauzen; John Naydenoff, Wayne Police Chief; John Nixon, Fox River and Countryside Fire Chief; Mike Fagel, public member

Guthrie called the meeting to order at 1:02pm

Report handouts provided – phone statistics, CFS reports and KaneComm Activities Report, copy of KaneComm Budget YTD, copy of KaneComm 2018 Annual Report

Public Comment: None

Correspondence: None

Approval of the minutes – November 27th, 2018: motion of approval by Fahnestock, seconded by Allan, minutes approved.

KaneComm Budget: Guthrie advised the FY18 has a couple line items are currently over budget; however, at this point, there are no budget concerns. Overtime continues to trend high due to telecommunicator vacancies. KaneComm hired a new telecommunicator in March. The training process will be about six months.

KaneComm is still in the process of negotiations to renew the Collective Bargaining Agreement. The current Collective Bargaining Agreement expired November 30th, 2017.

KaneComm 2018 Annual Report: Guthrie noted that KaneComm's 2018 Annual Report is included in the agenda packet electronically and printed copies are available. The report highlights communication system upgrades, training, and activities for the year.

Communications System Updates: Baumann stated that the system has been working well with the exception of one winter storm weekend in November. The weather caused damage to the AT&T lines at the Plato Tower. It took AT&T the weekend to respond and fix the cables. The outage caused radio coverage issues in the north end of the County, however, the system reallocated resources to other towers as the system is programmed to do.

Baumann advised that he created a voice over IP (VoIP) interface to KaneComm's Police Channel One allowing a cellular app, Zello, to monitor and talk on the police channel. The app is secure, free and works on a cellular phone. KaneComm personnel must approve users to the app in order to talk on the network. The app has been working well and fire subscribers are also interested in using the app on KaneComm fire channels.

Guthrie noted that the radio propagation discussed during the meeting in November, is planned for late spring/early summer. The study will help identify opportunities for better coverage and future planning of

the system. KaneComm will work with Mission Critical Partners, the same consulting group that will complete the ETSB study with KaneComm and Tricom.

9-1-1 Legislation: Fahnestock noted that the ETSB is in the process of a study to review operations and best practices, operations and governance at KaneComm and Tricom. Following the RFP process, the ETSB chose Mission Critical Partners. Both centers have submitted statistics and staffing information. Mission Critical may reach out to subscribing agencies for feedback. The final copy of the study will be presented to the ETSB during a Special Meeting at the end of May/beginning of June.

The ETSB is also in the process of pricing hardware replacement for the Intrado West Viper phone system (purchased in 2013.) The upgrade will include necessary software updates for Next Generation 9-1-1 (NG9-1-1)

Guthrie advised new legislation, the 9-1-1 Saves Act, has progress in the U.S House of Representatives to reclassify Public Safety Telecommunicators as Protective Service Occupations in the Standard Occupations Classification. Telecommunicators are currently classified as administrative/clerical occupations. Information to support the 9-1-1 Saves Act will be sent to the board and subscribing agencies.

Staff Reports: Guthrie noted that Supervisor Bill Linder, and Telecommunicators James Holden, Teresa Gonzalez, and Jacqueline Bily were recognized at the Kane County Board Meeting on March 12th for their role in the Aurora Henry Pratt incident in February. During the high-stress incident, they remained calm, professional, efficient, and focused on the safety of the deputies/officers on scene. The team worked together on staffing and the continuity of operations, staying late past their shift as afternoon shift Telecommunicators Joanna Zamed and Keegan Johnson heard the news and came in early for their shifts.

National Telecommunicator Week is the second week of April. KaneComm will be celebrating the hard work of our Telecommunicators April 15-20.

Closed Session: None

Meeting adjourned at 1:26pm on motion by Lenert, seconded by Fahnestock. Motion carried unanimously by voice vote.



Budget Performance Report

Fiscal Year to Date 04/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 269 - Kane Comm										
REVENUE										
Department 425 - Kane Comm										
Sub-Department 000 - Revenues										
<i>Charges for Services</i>										
34420	Radio Communication Fees	545,178.00	.00	545,178.00	.00	.00	.00	545,178.00	0	522,701.00
35220	Emergency Communications Audio Recording Fees	700.00	.00	700.00	328.40	.00	328.40	371.60	47	60.00
<i>Charges for Services Totals</i>		\$545,878.00	\$0.00	\$545,878.00	\$328.40	\$0.00	\$328.40	\$545,549.60	0%	\$522,761.00
<i>Reimbursements</i>										
37070	Cell 911 Surcharge Reimbursement	860,000.00	.00	860,000.00	60,337.50	.00	292,804.10	567,195.90	34	804,249.56
37900	Miscellaneous Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	492,018.72
<i>Reimbursements Totals</i>		\$860,000.00	\$0.00	\$860,000.00	\$60,337.50	\$0.00	\$292,804.10	\$567,195.90	34%	\$1,296,268.28
<i>Interest Revenue</i>										
38000	Investment Income	.00	.00	.00	.00	.00	1,520.45	(1,520.45)	+++	17,294.00
<i>Interest Revenue Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,520.45	(\$1,520.45)	+++	\$17,294.00
<i>Transfers In</i>										
39000	Transfer From Other Funds	757,920.00	.00	757,920.00	.00	.00	757,920.00	.00	100	771,091.00
<i>Transfers In Totals</i>		\$757,920.00	\$0.00	\$757,920.00	\$0.00	\$0.00	\$757,920.00	\$0.00	100%	\$771,091.00
<i>Cash on Hand</i>										
39900	Cash On Hand	.00	5,640.00	5,640.00	.00	.00	.00	5,640.00	0	.00
<i>Cash on Hand Totals</i>		\$0.00	\$5,640.00	\$5,640.00	\$0.00	\$0.00	\$0.00	\$5,640.00	0%	\$0.00
Sub-Department 000 - Revenues Totals		\$2,163,798.00	\$5,640.00	\$2,169,438.00	\$60,665.90	\$0.00	\$1,052,572.95	\$1,116,865.05	49%	\$2,607,414.28
Department 425 - Kane Comm Totals		\$2,163,798.00	\$5,640.00	\$2,169,438.00	\$60,665.90	\$0.00	\$1,052,572.95	\$1,116,865.05	49%	\$2,607,414.28
REVENUE TOTALS		\$2,163,798.00	\$5,640.00	\$2,169,438.00	\$60,665.90	\$0.00	\$1,052,572.95	\$1,116,865.05	49%	\$2,607,414.28
EXPENSE										
Department 425 - Kane Comm										
Sub-Department 426 - Kane Comm										
<i>Personnel Services- Salaries & Wages</i>										
40000	Salaries and Wages	1,332,885.00	4,906.00	1,337,791.00	42,288.74	.00	415,395.57	922,395.43	31	1,221,362.96
40200	Overtime Salaries	65,434.00	.00	65,434.00	6,243.95	.00	52,252.98	13,181.02	80	105,225.53
<i>Personnel Services- Salaries & Wages Totals</i>		\$1,398,319.00	\$4,906.00	\$1,403,225.00	\$48,532.69	\$0.00	\$467,648.55	\$935,576.45	33%	\$1,326,588.49
<i>Personnel Services- Employee Benefits</i>										
45000	Healthcare Contribution	271,362.00	.00	271,362.00	9,142.19	.00	82,091.17	189,270.83	30	221,841.74
45010	Dental Contribution	8,723.00	.00	8,723.00	290.08	.00	2,610.72	6,112.28	30	7,232.70
45100	FICA/SS Contribution	106,798.00	375.00	107,173.00	3,550.20	.00	34,182.77	72,990.23	32	98,006.28
45200	IMRF Contribution	102,051.00	359.00	102,410.00	3,392.46	.00	34,649.63	67,760.37	34	121,732.04
<i>Personnel Services- Employee Benefits Totals</i>		\$488,934.00	\$734.00	\$489,668.00	\$16,374.93	\$0.00	\$153,534.29	\$336,133.71	31%	\$448,812.76
<i>Contractual Services</i>										
50150	Contractual/Consulting Services	40,366.00	.00	40,366.00	17.91	.00	11,400.14	28,965.86	28	25,812.92
52130	Repairs and Maint- Computers	5,635.00	.00	5,635.00	.00	.00	270.40	5,364.60	5	.00
52140	Repairs and Maint- Copiers	500.00	.00	500.00	.00	.00	.00	500.00	0	104.71



Budget Performance Report

Fiscal Year to Date 04/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 269 - Kane Comm										
EXPENSE										
Department 425 - Kane Comm										
Sub-Department 426 - Kane Comm										
Contractual Services										
52150	Repairs and Maint- Comm Equip	9,650.00	.00	9,650.00	766.00	500.00	2,559.20	6,590.80	32	12,425.09
52190	Equipment Rental	25,236.00	.00	25,236.00	.00	.00	23,496.00	1,740.00	93	24,566.54
53000	Liability Insurance	24,925.00	.00	24,925.00	.00	.00	.00	24,925.00	0	23,133.00
53010	Workers Compensation	33,322.00	.00	33,322.00	.00	.00	.00	33,322.00	0	28,391.00
53020	Unemployment Claims	1,467.00	.00	1,467.00	.00	.00	.00	1,467.00	0	1,841.00
53100	Conferences and Meetings	8,500.00	.00	8,500.00	205.34	.00	2,994.54	5,505.46	35	4,139.31
53110	Employee Training	3,500.00	.00	3,500.00	205.00	.00	434.47	3,065.53	12	2,842.89
53120	Employee Mileage Expense	2,500.00	.00	2,500.00	.00	.00	521.95	1,978.05	21	2,286.88
53130	General Association Dues	1,500.00	.00	1,500.00	.00	.00	936.00	564.00	62	1,145.00
53150	Pre-Employ Drug Testing and Labs	750.00	.00	750.00	.00	.00	138.00	612.00	18	.00
53160	Pre-Employment Physicals	750.00	.00	750.00	.00	.00	.00	750.00	0	.00
<i>Contractual Services Totals</i>		\$158,601.00	\$0.00	\$158,601.00	\$1,194.25	\$500.00	\$42,750.70	\$115,350.30	27%	\$126,688.34
Commodities										
60000	Office Supplies	2,200.00	.00	2,200.00	.00	.00	439.90	1,760.10	20	1,538.66
60010	Operating Supplies	2,200.00	.00	2,200.00	.00	.00	.00	2,200.00	0	1,963.04
60020	Computer Related Supplies	2,400.00	.00	2,400.00	1,112.00	1,112.00	1,112.00	176.00	93	2,305.30
60080	Employee Recognition Supplies	600.00	.00	600.00	122.67	.00	122.67	477.33	20	429.54
64000	Telephone	.00	.00	.00	.00	.00	.00	.00	+++	46,943.85
<i>Commodities Totals</i>		\$7,400.00	\$0.00	\$7,400.00	\$1,234.67	\$1,112.00	\$1,674.57	\$4,613.43	38%	\$53,180.39
Transfers Out										
99000	Transfer To Other Funds	110,544.00	.00	110,544.00	.00	.00	110,544.00	.00	100	198,467.00
<i>Transfers Out Totals</i>		\$110,544.00	\$0.00	\$110,544.00	\$0.00	\$0.00	\$110,544.00	\$0.00	100%	\$198,467.00
Sub-Department 426 - Kane Comm Totals		\$2,163,798.00	\$5,640.00	\$2,169,438.00	\$67,336.54	\$1,612.00	\$776,152.11	\$1,391,673.89	36%	\$2,153,736.98
Department 425 - Kane Comm Totals		\$2,163,798.00	\$5,640.00	\$2,169,438.00	\$67,336.54	\$1,612.00	\$776,152.11	\$1,391,673.89	36%	\$2,153,736.98
EXPENSE TOTALS		\$2,163,798.00	\$5,640.00	\$2,169,438.00	\$67,336.54	\$1,612.00	\$776,152.11	\$1,391,673.89	36%	\$2,153,736.98
Fund 269 - Kane Comm Totals										
REVENUE TOTALS		2,163,798.00	5,640.00	2,169,438.00	60,665.90	.00	1,052,572.95	1,116,865.05	49%	2,607,414.28
EXPENSE TOTALS		2,163,798.00	5,640.00	2,169,438.00	67,336.54	1,612.00	776,152.11	1,391,673.89	36%	2,153,736.98
Fund 269 - Kane Comm Totals		\$0.00	\$0.00	\$0.00	(\$6,670.64)	(\$1,612.00)	\$276,420.84	(\$274,808.84)		\$453,677.30
Grand Totals										
REVENUE TOTALS		2,163,798.00	5,640.00	2,169,438.00	60,665.90	.00	1,052,572.95	1,116,865.05	49%	2,607,414.28
EXPENSE TOTALS		2,163,798.00	5,640.00	2,169,438.00	67,336.54	1,612.00	776,152.11	1,391,673.89	36%	2,153,736.98
Grand Totals		\$0.00	\$0.00	\$0.00	(\$6,670.64)	(\$1,612.00)	\$276,420.84	(\$274,808.84)		\$453,677.30

KaneComm

**Kane County Emergency
Communications Center**



Kane County Government Center
719 Batavia Ave, Building C
Geneva, Illinois 60134
Phone: (630) 232-8400
Fax: (630) 208-2047

KaneComm Activities – April 2019

Staffing:

- KaneComm began the hiring process for Telecommunicator vacancies. New hire testing is scheduled in May.

In the Communications Center:

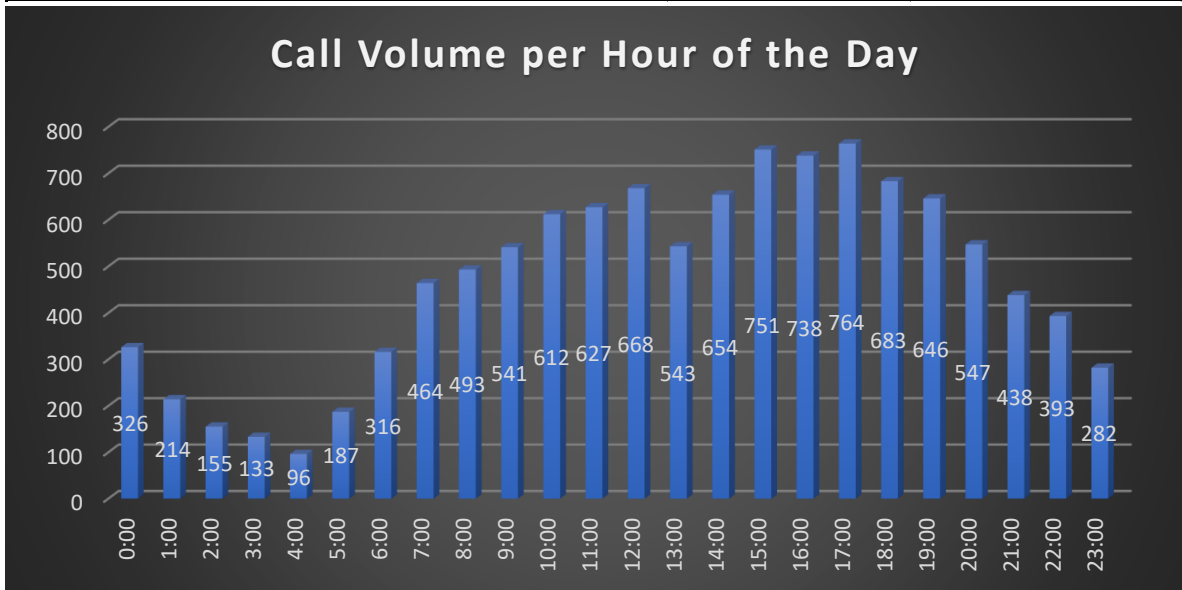
- Supervisor Linder attended the Tyler/New World Conference in Dallas, TX. Conference sessions focused on our Enterprise Computer-Aided Dispatch System (E-CAD). KaneComm Supervisors have a significant role in the configuration and functionality of the application. .
- KaneComm celebrated National Telecommunicator Week with the theme, “The Wizards Behind the Curtain.” Theme days during the weeklong celebration included first responder day, sports day, patriotic day, mismatch day, and more. Thank you to all our subscribing police, fire agencies and the County Board for recognizing our team during TC Week.
- In February, KaneComm and Tricom applied separately for a Next Generation 9-1-1 (NG9-1-1) grant through the State of Illinois to fund a phone system upgrade. We received news in April that both centers have been awarded a grant. KaneComm will receive \$125,303 to use toward the costs of the project. Our upgrade will include a hardware replacement of the current system and a software upgrade to the latest version. As required by the State for NG9-1-1, our phone system must be able to receive text, pictures and videos (as it becomes available to 9-1-1 Communication Centers), by July 1, 2020.

Technical Support:

- Radio Administrator Andy Baumann created a permanent radio patch between KaneComm’s main VHF Police 1 patrol radio channel and the UHF radio system at the Judicial Center Campus. KaneComm, the Sheriff’s Office, the Jail, and Court Security can now all communicate on one site-wide radio channel because of the patch.
- Radio Administrator Baumann and Director Guthrie met with state and local police agencies to discuss interoperable radio communications during major incidents.
- Staff continues to work with various vendors regarding the microwave project.

KaneComm April 2019 Report Call Activity Statistical Report

Subscribers - 17	April-19	April-18
Wayne Police	147	157
Kane County Sheriff	2961	3289
Hampshire Police	562	448
Pingree Grove Police	404	271
Maple Park Police	14	17
Gilberts Police	269	290
Kane County Forest Preserve Police	69	90
Fox Valley Park District	68	109
Campton Hills Police	198	207
Big Rock Fire	41	31
Burlington Fire	38	58
Hampshire Fire	91	137
Kaneville Fire	33	20
Maple Park Fire	38	32
Pingree Grove Fire	107	108
Fox River Fire	113	119
Sub-Total Fire and Police	5153	5383
Others-3	April-19	April-18
Kane County Court Services	385	190
Kane County Emergency Management	12	10
Kane County Sheriff's Civil Processing	1126	1442
Sub-Total County Offices	1523	1642
Total of Call Activity	6676	7025



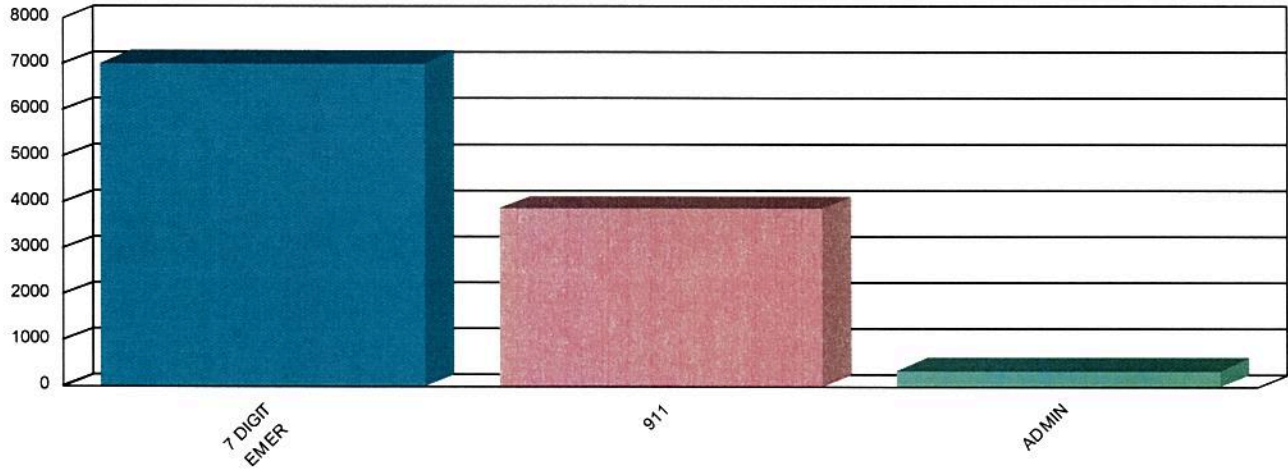


Phone Statistics April 2019

From: 04/01/2019 00:00:00

To: 04/30/2019 23:59:59

Number of Calls : 11,267



<u>Trunk Group</u>	<u>Incoming</u>	<u>Outgoing</u>	<u>Abandoned</u>	<u>Number of Calls</u>
7 DIGIT EMER	3,705	3,325	0	7,030
911	3,353	0	522	3,875
ADMIN	358	4	0	362
	7,416	3,329	522	11,267